

## Waiver Summary

Appendix 2b

Title of waiver report	CPR rule waived	Decision Maker	Contractor (Where applicable)	Value (where applicable)	Contract dates (where applicable)	New contract or entering into a further contract with Existing provider	Existing Supplier?	Date of the decision	Year	Comments	Contractor Specified?	Value Specified?	Dates Specified?	Contract Specified?
Waiver of Contract Procedure Rules to award a contract to Leeds Community Health (LCH) for the delivery of Specialist Health Training to Universal, Targeted and Specialist providers of Services to Children and Young People with additional Health Need	CPR 8.1 and 8.2	Director of Children's Services	LCH	£140,000	1/4/16-31/3/17	Existing provider	Yes	22/04/16	2016		Yes	Yes	Yes	No
Request to waive contract Procedure Rules (CPR's) 8.1 and 8.2 using the authority set out in CPR 1.3 to extend the Contract with RR Consultancy for providing Independent Persons and Independent Investigating Officers	CPR 8.1 and 8.2	Director of Adult Social Services	RR Consultancy	£15,000	1/4/16-31/5/16	Interim extension of existing contract.	Yes	13/04/16	2016		Yes	Yes	Yes	No
To waive the requirement of the Contract Procedure Rule(s) in order to enter into a new contract with Home-Start	CPR 9.1 and 9.2	Director of Children's Services	Home-Start	£178,500	1/4/16-31/3/17	Existing provider	Yes	13/04/16	2016		Yes	Yes	Yes	Yes
Permission to waive CPRs 9.1 and 9.2 to award a 9 month contract for Independent Travel Training	CPR 9.1 and 9.2	Director of Children's Services	Travel Buddies	£589,148	1/4/16-31/12/2016	Interim extension of existing contract.	Yes	08/04/16	2016	Increase the hourly rate from £10.53 per hour to £11.53 per hour to allow the provider to deliver the service. A tender exercised was carried out but none of the bids were compliant.	Yes	Yes	Yes	No
Report to seek a waiver of CPR 8.1 and 8.2 to enter into a contract with Roadworks Information Limited for the annual subscription of the Elgin Roadworks.org portal with the Traffic Management module (TM App) without seeking competition.	CPR 8.1 and 8.2	Director of City Development	Roadworks Information Limited	£16,890	1/4/16-31/3/18	Existing supplier. Purchase of additional software components.	Yes	04/04/16	2016		Yes	Yes	Yes	No
The Waiver of Contracts Procedure Rule 9.1 and 9.2 - To Support the Delivery of the 2016 Bulge Cohort Accommodation	CPR 9.1 and 9.2	Director of Children's Services	LLEP		From September 2016	Using an existing agreement with the supplier.	Yes	16/05/16	2016		Yes	Yes	Yes	No
Report to seek approval to waive Contract Procedure Rules 8.1 and 8.2 in order to renew the licences for Netloan, the PC booking system.	CPR 8.1 and 8.2	Director of City Development	Netloan	£10,300	Not Specified	Extension of existing arrangements	Yes	18/05/16	2016		Yes	Yes	No	No
Waiver of Contract Procedure and award a contract to Oracle Corporation UK Ltd for provision of technical support services.	CPR 9.1 and 9.2	Deputy Chief Executive	Oracle	£112,000	12 months	Existing supplier. Continuation of service.	Yes	20/05/16	2016		Yes	Yes	Yes	Yes
Waiver of Contract Procedure Rules (CPRs) 8.1 and 8.2: above £10,000 and below £100k medium value procurement to supply support and maintenance of the Tranman system	CPR 8.1 and 8.2	Deputy Chief Executive	Civica Ltd	£15,000	12 months	Extension of existing arrangements to allow time for reprocurement.	Yes	25/05/16	2016		Yes	Yes	Yes	Yes
Waiver of Contracts Procedure Rule (CPR) 8.1 and 8.2 to award a contract to Phonak Ltd for the supply of assistive listening devices	CPR 8.1 and 8.2	Director of Children's Services	Phonak Ltd	£40,000	12 months	New contract with existing provider. Continuity of provision.	Yes	08/06/16	2016		Yes	Yes	Yes	Yes
Award of contract to Answer Digital Health for Code Custodianship Services	CPR 8.1 and 8.2	Deputy Chief Executive	Answer Digital Health	Not Specified	Not Specified			08/06/16	2016	Unable to view report - access denied	Yes	No	No	No
Award of contract to Data Press Ltd for hosting of the Leeds Open Data Platform (The Leeds Data Mill)	CPR 8.1 and 8.2	Deputy Chief Executive	Data Press Ltd	£30,000	1/5/2016-30/4/18	Continuation of service	Yes	04/05/16	2016		Yes	Yes	Yes	No
Renewal of Autodesk subscription with Graitec	CPR 8.1 and 8.2	Deputy Chief Executive	Graitec	£50,000	12 months	Continuation of service	Yes	16/06/16	2016		Yes	Yes	Yes	No
Report to seek a waiver of CPR 8.1 and 8.2 to enter into a new contract with IHS Global Software Ltd without seeking competition	CPR 8.1 and 8.2	Director of City Development	IHS Global Software Ltd	£67,374	Until 1st April 2017 with option of 12 month extension	Continuation of service	Yes	20/06/16	2016		Yes	Yes	Yes	No
Waiver of CPR 8.1 and 8.2 and award a contract directly to Hopkinsons Fairdeals Ltd to purchase a used refuse collection vehicle.	CPR 8.1 and 8.2	Director of Environment and Housing	Hopkinsons Fairdeals Ltd	£12,500	one-off	New contract.	No	10/06/16	2016	New contract. Purchase of a vehicle that is currently being hired	Yes	Yes	Yes	No
To approve the proposals in connection with the future of day opportunities for younger people with dementia	CPR 9.1 and 9.2	Director of Adult Social Services	Alzheimer's Society	£292,500	1/10/16 to 30/3/17	Expansion of scope of current contract	Yes	03/06/16	2016		Yes	Yes	Yes	Yes
Waiver of Contract Procedure Rules 8.1 and 8.2 in order to enter into a contract with Sportsafeuk Ltd for the inspection, repairs and maintenance of sports equipment in schools, gyms and leisure centres in Leeds.	CPR 8.1 and 8.2	Director of Children's Services	Sportsafeuk Ltd	£30,000	16/9/16-31/3/17	Existing provider	Yes	14/07/16	2016	Tender process was delayed. This waiver is to allow extension of existing contract during period of reprocurement.	Yes	Yes	Yes	Yes
Request to waive Contracts Procedure Rules 8.1 and 8.2 in order to enter into separate contracts with Home Start Leeds and Women's Health Matters until 31/03/2017. To invoke Contracts' Procedure Rules 27.1 to vary the existing contract with Health of	CPR 8.1 and 8.2	Director of Children's Services	Homestart Leeds / Women's Health Matters	£70,756	25/9/16-31/3/17 15/9/16-31/3/17	Existing providers	Yes	06/07/16	2016	Continuity of service for vulnerable families	Yes	Yes	Yes	No
Waiver of Contract Procedure Rules to award a contract to BASIS for CSE (children at risk of sexual exploitation) training.	CPR 8.1 and 8.2	Director of Children's Services	BASIS	£4,125	1/9/16-31/3/17	Existing provider	Yes	21/07/16	2016	Insufficient time for procurement exercise	Yes	Yes	Yes	Yes
Waiver of Contracts Procedure Rules No 8.1 and 8.2 (Intermediate Value Procurements) to Award HPI Online Provider for Taxi & Private Hire Licensing	CPR 8.1 and 8.2	Assistant Chief Executive (Citizens and Communities)	HPI Online	£7,000	1/8/16-31/7/20	Continuity of service	Yes	22/07/16	2016		Yes	Yes	Yes	No

## Waiver Summary

Appendix 2b

Title of waiver report	CPR rule waived	Decision Maker	Contractor (Where applicable)	Value (where applicable)	Contract dates (where applicable)	New contract or entering into a further contract with Existing provider	Existing Supplier?	Date of the decision	Year	Comments	Contractor Specified?	Value Specified?	Dates Specified?	Contract Specified?
Waiver of Contract Procedure Rules to award a contract for the provision of Secondary Learning Improvement Advisors by B11 Education Ltd.	CPR 8.1 and 8.2	Director of Children's Services	B11 Education Ltd	£35,000	1/9/16-31/8/17	Continuity of service	Yes	22/07/16	2016		Yes	Yes	Yes	No
Waiver of Contract Procedure Rules to award a contract for Therapeutic Storywriting Groups Train-the-Trainer Course to Centre for Therapeutic Storywriting Ltd.	CPR 8.1 and 8.2	Director of Children's Services	Therapeutic Storywriting Ltd	£12,000	July 16 to July 17	New contract	No	26/07/16	2016	Only provider offering this specific service	Yes	Yes	Yes	No
Waiver of Contract Procedure Rules (CPR's) 8.1 and 8.2 using the authority set out in CPR 1.3 to award contracts to Paul Gillespie, the established trainer for the provision of training commissioned by Adult Social Care from 1st August 2016.	CPR 8.1 and 8.2	Director of Adult Social Services	Paul Gillespie	£11,000	1/8/16 to 31/5/18	New contract	Yes	28/07/16	2016		Yes	Yes	Yes	No
Request to waive contracts procedure rules in respect of the procurement of security services at the Leeds Reggae and Carnival events.	CPR 8.1 and 8.2	Director of Environment and Housing	Darkside Security	£37,550	August Bank Holiday 2016	New contract	Yes	29/07/16	2016		Yes	Yes	Yes	No
Waiver of Contract Procedure Rule 9 to award a contract to Mondale IT Solutions Ltd (Mondale Events) for delivery of effective conference and event management services on behalf of Children's Services Traded Services	CPR 9.1 and 9.2	Director of Children's Services	Mondale IT Solutions	£90,000	1/9/16 to 31/8/18	New contract	No	04/08/16	2016		Yes	Yes	Yes	No
Waiver of Contracts Procedure Rules 8.1 and 8.2 to vary the existing contract with SLA On-line (Frontline Data Ltd) to allow the provision for the supply of a Governor Support module	CPR 8.1 and 8.2	Director of Children's Services	Frontline Data Ltd	£16,000	4 years	Continuity of service	Yes	11/08/16	2016	Only provider able to meet specification. This appears to be an extension of an existing contract.	Yes	Yes	Yes	Yes
Waiver of contract procedure rules to award a contract for Job Coaches as part of internship model	CPR 8.1 and 8.2	Director of Children's Services	The Pluss Organisation	£25,000	1/9/16 to 31/8/17	Continuity of service	Yes	15/08/16	2016		Yes	Yes	Yes	No
Assisted Living Leeds – Phase 2 Consultancy Waiver Report	CPR 8.1 and 8.2	Director of Adult Social Services	Creative Space Management	£20,000	42979	New contract	No	25/08/16	2016		Yes	Yes	Yes	No
Proposed Waiver of Contract Procedure Rules 8.1, 8.2, 9.1 and 9.2, Proposed Roof Maintenance Works at Leeds Grand Theatre	CPR 9.1/9.2 and 8.1/8.2	Director of City Development	Various companies	Not Specified	Not Specified	Existing provider	Yes	26/08/16	2016	Work to be carried out at Grand Theatre by existing contractors of Theatre but Council responsible for the work.	Yes	No	No	No
Waiver of Contract Procedure Rules (CPRs) 9.1 & 9.2, using the authority set out in CPR 1.3, in respect of Community Based Respite Services	CPR 9.1 and 9.2	Director of Adult Social Services	Various companies	£564,720	6 months	Continuity of service	Yes	09/09/16	2016		Yes	Yes	Yes	No
Request to waive the requirements of Contracts Procedure Rule 8.1/8.2 in order to enter into a contract for consultancy without subjecting the matter to competition.	CPR 8.1 and 8.2	Director of Children's Services	HL	£23,333	1/12/2016 - 31/3/17	Continuity of service	Yes	01/09/16	2016	Effective extension	Yes	Yes	Yes	Yes
Request to Waive Contract Procedure Rules 8.1 and 8.2 to upgrade the Leeds City Council Airviro Air Quality Data Management and Modelling system without seeking competition.	CPR 8.1 and 8.2	Director of City Development	Airviro	£24,000	Not Specified	Continuity of service	Yes	02/09/16	2016		Yes	Yes	No	No
Request to Waive Contract Procedure Rules 8.1 and 8.2 to for the purchase of a kerb lifter	CPR 8.1 and 8.2	Director of City Development	Ash Plant Hire	£10,900	Not Specified	New contract	No	02/09/16	2016		Yes	Yes	No	No
Waiver of Contract Procedure Rules 9.1 and 9.2 to award UTMC Project 2016-2018 without competition	CPR 9.1 and 9.2	Director of City Development	Mott MacDonald	£60,000	18 months with 18 month extension	Continuity of service	Yes	02/09/16	2016		Yes	Yes	Yes	No
Hollybush Primary School Expansion - Revised Procurement Strategy and Waiver of Contracts Procedure Rule 9.1 and 9.2 Capital Scheme Number: 32274/HOL/000	CPR 9.1 and 9.2	Director of Children's Services	Leeds LEP/Interserve	£3,000,000	August 2016 to December 2017	New contract	No	12/09/16	2016	Contractor appointed by original 2 stage tender process but at design stage it was evident that the project would not be completed to budget using the original design. A revised design was agreed with the contractor.	Yes	Yes	Yes	No
Waiver of CPR 9 to enable FM to use Leeds Teaching Hospital Trust for Security at the Compton Road Building	CPR 9.1 and 9.2	Chief Officer of Civic Enterprise Leeds	Leeds Teaching Hospital Trust	£169,000	2 years	New contract	No	16/09/16	2016		Yes	Yes	Yes	No
Waiver report for procurement of specialist government advisor on cost-led procurement for Shakespeare Primary Expansion	CPR 8.1 and 8.2	Director of Children's Services	VLB Lean Ltd	£25,000	From September 2016	New contract	No	28/09/16	2016	No internal experience in cost led procurement so appointing government advisor.	Yes	Yes	Yes	No
Approval to waiver of Contract Procedure Rules 8.1, 8.2, 9.1 and 9.2 to directly commission third sector providers to deliver Public Health healthy child pathway services	CPR 9.1/9.2 and 8.1/8.2	Director of Public Health	Health for All, Henry and Women's Health Matters	£127,080	From 1st April 2017 to 31st March 2019	Continuity of service	Yes	10/10/16	2016	Extension of the existing contracts is required to enable Public Health to work with Children's Services and the Projects, Programmes and Procurement Unit (PPPU) to undertake a review and re-commissioning project of the entire Healthy Child Pathway commissioned services	Yes	Yes	Yes	Yes
Award of contract to TotalMobile Ltd for the provision of Optimise advanced job scheduling software.	CPR 9.1 and 9.2	Director of Environment and Housing	TotalMobile Limited	£104,000	Contract will run to 9th May 2018	New contract	Yes	14/10/16	2016	The initial contract period will run until 9 May 2018, thereby being co-terminus with existing contract YORE- 936GZN (LCCITS120025) for TotalMobile and TotalRepairs, and will include the option for 5 x 1 yr extensions. The overall total value of this contract, including annual support and maintenance cover for 6yrs, will be approx £104k.	Yes	Yes	Yes	No

Waiver Summary

Title of waiver report	CPR rule waived	Decision Maker	Contractor (Where applicable)	Value (where applicable)	Contract dates (where applicable)	New contract or entering into a further contract with Existing provider	Existing Supplier?	Date of the decision	Year	Comments	Contractor Specified?	Value Specified?	Dates Specified?	Contract Specified?
To seek approval from the Director of Adult Social Services to waive Contract Procedure Rules (CPRs) 8.1, 8.2, 9.1 and 9.2 using the authority set out in CPR 1.3 to enter into four interim Sensory Impairment contracts with Sign Health, The Association....	CPR 9.1/9.2 and 8.1/8.2	Director of Adult Social Services	Leeds Vision Consortium (LVC), BID Services, Sign Health and The Association of Blind Asians (ABA)	£561,033	4th November 2016 to 31st March 2017	New contract	Yes	27/10/16	2016	Leeds Vision Consortium (LVC) for the provision of a service for adults with a visual impairment or dual sensory loss until 31st March 2017 for the sum of £233,675; and - BID Services for the provision of a service for adults who are deaf or hard of hearing for a period until 31st March 2017 for the sum of £275,000. .	Yes	Yes	Yes	No
Award of contract to Weston Communications Ltd to provide maintenance and support services for the Aastra MX-One TSW (Ericsson PABX) system.	CPR 8.1 and 8.2	Deputy Chief Executive	Weston Communications Ltd	£18,998	1st November 2016 to 31 October 2017	Continuity of service	Yes	20/10/16	2016	The Chief Digital Officer approved the request to waive CPR's 8.1 and 8.2 in accordance with CPR 1.3 and 27, to allow a contract to be placed with Weston Communications Ltd, based on standard LCC terms and conditions for maintenance and support services for the Aastra MX-One TSW (Ericsson PABX) system. The contract will run from 1 November 2016 to 31 October 2017. The value of this contract will be £18,998.00.	Yes	Yes	Yes	Yes
Waiver of Contracts Procedure Rules (CPR's) 3.1.1.1, 8.1 and 8.2 using the authority set out in CPR 1.3 to enter into a new contract with Pi Limited for the licensing, support and maintenance of CareTrak solution, commencing on 1st November 2016 for...	CPR 8.1 and 8.2	Director of Adult Social Services	Pi Limited	£13,750	1st November 2016 to 31st January 2017	New contract	No	28/10/16	2016	The Director of Adult Social Services approved the recommendation to waive Contracts Procedure Rules (CPR's) 3.1.1.1, 8.1 and 8.2 using the authority set out in CPR 1.3 to approve a new contract with Pi Limited for the use of their CareTrak product for a 3 month duration and at a cost of £13,750 from November 1st 2016 until 31st January 2017. In tandem to this interim contract being awarded work will continue on the formal procurement of a new Data Visualisation and Benchmarking Tool to replace the current CareTrak product. The decision will be implemented with immediate effect as the contract will start on November 1st 2016. The decision will be implemented by the Principal Strategic Sourcing Officer.	Yes	Yes	Yes	Yes
Request to waive contracts procedure rules 9.1 and 9.2 to enable the council to offer British Lung Foundation the contract to deliver an integrated respiratory peer support programme in priority areas across Leeds over a 24 month period.	CPR 9.1 and 9.2	Director of Public Health	British Lung Foundation	£120,000	Not Specified	New contract	No	21/10/16	2016	It is recommended that the Director of Public Health - (i) Waives Contracts Procedure Rules 9.1 and 9.2 to enter into a contract with British Lung Foundation for a period of 24 months to deliver a Respiratory peer support programme across priority areas in Leeds with a total contract value of £120,000.	Yes	Yes	No	No
Integrated Healthy Living Services Interim Contract Arrangements 2017-18	CPR 9.1/9.2 and 8.1/8.2	Director of Public Health	Leeds Community Healthcare NHS Trust, multiple GP and Pharmacy providers, DAZL, Health for All, Leeds United, The Works, Zest.	Not Specified (see appendix one attached to DDR for a breakdown of contract value)	Multiple dates that vary per contract	Continuity of service	Yes	08/11/16	2016	As part of the Leeds City Council   Health Breakthrough Project "Early intervention to Reduce Health inequalities", the commissioning intentions for an integrated health living service (IHLS) for Leeds was reported to Executive Board on 9th March 2016, who gave authority for the project to progress and for these services to be procured. The new IHLS service is expected to be operational on the 1't October 2017, however the existing contract arrangements to deliver healthy living services in Leeds are due to expire on 31't March 2017.	Yes	Yes	Yes	Yes
A request to waive Contract Procedure Rules 9.1 and 9.2 to directly commission Leeds Mind to deliver the Mindful Employer Network	CPR 9.1 and 9.2	Director of Public Health	Leeds Mind	£37,500	1st April 2017 to 31st March 2018	New contract	Yes	07/11/16	2016	This service encompasses work in relation to wider stigma and discrimination of the mental illness agenda whilst engaging with employers. This work also includes strategic engagement and a commitment to the national Mindful Employer principles. This new contract will be for 1 year from 1't April 2017 (with the option to extend for a period of up to 36 months) at the sum of e37,500 per annum	Yes	Yes	Yes	No
Request to enter into a short-term Framework Contract for the provision of foster care from Independent Fostering Agencies for a period of 3.5 months by waiving Contract Procedure Rule (CPR) 9.	CPR 9.1 and 9.2	Director of Children's Services	Not Specified	Not Specified	13th December 2016 to 31st March 2017.	New contract	N/A	07/11/16	2016	Note that although the providers and value of this arrangement are not provided by the report, the report does refer to "appendix 1" which has been deemed confidential or exempt under Access to Information Procedure Rule number: 10.4(3)	No	No	Yes	No
Request to Waiver of Contract Procedure Rules 8.1 and 8.2 to Directly Appoint Specialist Consultancy Resource for Communication and Engagement Purposes without seeking competition.	CPR 8.1 and 8.2	Director of City Development	Crisp Air	£20,000	Not Specified	New contract	No	03/11/16	2016	Approved the waiver of Contract Procedure Rule 8.1 and 8.2 (Intermediate value procurement £10,000-£100,000) and award a direct contract to Crisp Air to provide specialist consultancy resources in order to support the wider work of the council to engage with key stakeholders on the impacts of Air Quality on Public Health and the potential Clean Air Zone;	Yes	Yes	No	No
Request to waive Contract Procedure Rules (CPRs) 9.1 and 9.2 using the authority set out in CPR 1.3 to enter into a contract with St Anne's Community Services for a period of six months from 1st April 2017 with the option to extend for up to a further	CPR 9.1 and 9.2	Director of Adult Social Services	St Anne's Community Services	£298,600	From 1st April 2017	New contract	Yes		2016	**Note this is a forthcoming decision and DDN/DDR not yet available. To update**	Yes	Yes	Yes	
Waiver of Contract Procedure Rules 8 to commission support for a review of traded services to schools and academies	CPR 8.1 and 8.2	Deputy Chief Executive	KPMG	£50,000	Not Specified	New contract	No	14/11/16	2016	The Deputy Chief Executive has approved the waiver of Contract procedure Rule 8.2 to enter into an agreement with KPMG to input into a strategic review of traded and discretionary services to schools: and also to conduct a survey and interviews with schools at a cost of £50k.	Yes	Yes	No	No
Award of contract to On the Page Ltd Limited for Bid Writing, Funding Exploration and Associated Support Services	CPR 8.1 and 8.2	Deputy Chief Executive	Onto the Page Ltd	£25,000	Not Specified	New contract	No	15/11/16	2016	Waiver of Contract Procedure Rules (CPRs) 8.1 and 8.2 in accordance with CPR 27 to award a contract direct to On the Page Ltd Limited for bid writing, fund exploration and associated support services on a call off basis	Yes	Yes	No	No



## Waiver Summary

Appendix 2b

Title of waiver report	CPR rule waived	Decision Maker	Contractor (Where applicable)	Value (where applicable)	Contract dates (where applicable)	New contract or entering into a further contract with Existing provider	Existing Supplier?	Date of the decision	Year	Comments	Contractor Specified?	Value Specified?	Dates Specified?	Contract Specified?
Waiver of Contracts Procedure Rule No. 8 – Intermediate Value Procurements so as to appoint the Audience Agency to undertake City-wide audience data research	CPR 8.1 and 8.2	Director of City Development	Audience Agency	£19,995	Not Specified	New contract	No	21/11/16	2016	The Chief Officer Culture and Sport has agreed to: i) approve the waiver of Contracts Procedure Rule No. 8 – Intermediate Value Procurements with reference to the procurement of the Audience Agency; ii) approve the proposal to appoint the Audience Agency to deliver the research project.	Yes	Yes	No	No
To waive Contract Procedure Rule (CPR's) 8.1 and 8.2 in accordance with CPR 1.3 to host the support team for West Yorkshire Association of Directors of Adult Social Services	CPR 8.1 and 8.2	Director of Adult Social Services	Clare Coates and Emma Ayre	£46,800	1 st October 2016 to the 31st March 2017	New contract	No	18/11/16	2016	The Director of Adult Social Services approved the recommendation to waive CPR's 8.1 and 8.2 in accordance with CPR 1.3 and enter in to a contractual arrangement with: • Clare Coates for the period from the 1st October 2016 to the 31st March 2017 for the sum of £23,400; and • Emma Ayre for the period from the 1st October 2016 to the 31st March 2017 for the sum of £23,400; to support the delivery of the work of ADASS Adult Social Care in the region.	Yes	Yes	Yes	No
Award a new contract to commission Leeds Occupational Health Advisory Service (LOHAS) to deliver occupational health support services for employees of small and medium sized businesses.	CPR 9.1 and 9.2	Director of Public Health	Leeds Occupational Health Advisory Service (LOHAS)	£48,010	1st April 2017 to 31st March 2018 (option to extend for a further 36 months)	New contract	No	21/11/16	2016	Request the waiver of Contract Procedure Rules (CPRs) 9.1 and 9.2 (high value procurements) and directly award a new 1 year contract (with the option to extend for up to 36 months) to Leeds Occupational Health Advisory Service (LOHAS) for an occupational health support service for employees of small and medium sized businesses at a cost £48,010 per annum	Yes	Yes	Yes	No
Approval to waive Contract Procedure Rules 9.1 and 9.2 in order to enter into a contract for the provision of a Housing Related Support Gateway IT Solution	CPR 9.1 and 9.2	Director of Environment and Housing	Capita Business Services Limited	£164,000	Contract award 31st March 2022	New contract	No	28/11/16	2016	The Director of Environment and Housing has approved the waiver of Contract Procedure Rules 9.1 and 9.2 in order to enter into a contract with Capita Business Services Limited for the provision of the Housing Related Support Gateway Solution. The contract term will be from contract award until 31st March 2022 and the contract value will be up to a maximum of £164,000.	Yes	Yes	Yes	No
Approval to waive Contract Procedure Rules 8.1 and 8.2 and enter into a contract with Esendex Limited for the provision of a bulk SMS messaging service.	CPR 8.1 and 8.2	Deputy Chief Executive	Esendex Limited	£16,320	Not Specified	New contract	No	30/11/16	2016	The Chief Digital Officer approves the waiver of Contract Procedure Rules 8.1 and 8.2 to enter into a contract with Esendex Limited for the provision of a bulk SMS messaging service.	Yes	Yes	No	Yes
Display cases for Leeds Industrial Museum at Armley Mills and Kirkstall Abbey visitor centre	CPR 8.1 and 8.2	Director of City Development	Click Netherfield	£46,798	Not Specified	New contract	No	22/11/16	2016	The Chief Officer Culture and Sport agreed to waiver of Contracts Procedure Rule No12 – Intermediate Value Procurements (Quotations)* to allow for the purchase of new display cabinets at Armley Mills and Kirkstall Abbey. Incorrect CPRs have been waived - should be 8.1 and 8.2	Yes	Yes	No	No
Request to waive Contract Procedure Rules (CPRs) 9.1 and 9.2 using the authority set out in CPR 1.3 to enter into a contract with Leeds Centre for Integrated Living (LCIL) from February 1st 2017 - October 31st 2017	CPR 9.1 and 9.2	Director of Adult Social Services	Leeds Centre for Integrated Living (LCIL)	£584,880	1 February 2017 to 31st October 2017	New contract	No	12/12/16	2016	The Director of Adult Social Services approved the recommendation to waive CPRs 9.1 and 9.2 using the authority set out in CPR 1.3 to enter into a direct contract with LCIL for a nine month period from 1 February 2017 in the sum of £584,880 from 1 February 2017 until 31st October 2017.	Yes	Yes	Yes	No
Report to waive Contract Procedure Rules (CPR's) 8.1 and 8.2 using the authority set out in CPR 1.3 and enter into a new contract with Advanced Health and Care StaffPlan licences for Reablement and Extra Care Housing Services	CPR 8.1 and 8.2	Director of Adult Social Services	Advanced Health and Care	£14,677	15th December 2016 to 14th December 2017	New contract	No	02/12/16	2016	The Director of Adult Social Services approved the recommendation to waive Contract Procedure rules (CPRs) 8.1 and 8.2 using the authority set out in CPR 1.3 to enter into a new contract with the existing provider, Advanced Health and Care, for one year, from 15th December 2016 to 14th December 2017, to ensure that there is not a break between contracts.	Yes	Yes	Yes	No
Waiver to support bespoke aquatic construction project work at Tropical World and Lotherton Hall.	CPR 8.1 and 8.2	Director of Environment and Housing	Sustainable Solutions	£95,000	5th December 2016 to 1st April 2018	New contract	No	05/12/16	2016	The Chief Officer Parks and Countryside has approved the waiver of the following contracts procedure rule(s):i) Contracts procedure rule no 3.1.15 – requirement to use the council's standard tender documents ii) Contracts procedure rules no 8.1 and 8.2 – intermediate value procurements* iii) Award a contract to Sustainable Solutions in the sum of £95,000. The contract shall commence on the 5th December 2016 and expire on the 1st April 2018 with the option to extend for a period of 12 months such option not to be taken up more than once. Incorrect supplier details completed on page 2 of DDN	Yes	Yes	Yes	No
Waiver to support bespoke themeing work at Tropical World and Lotherton Hall	CPR 8.1 and 8.2	Director of Environment and Housing	DCR Theming Ltd	£95,000	5th December 2016 to 1st April 2018	New contract	No	05/12/16	2016	The Chief Officer Parks and Countryside has approved the waiver of the following contracts procedure rule(s):i) Contracts procedure rule no 3.1.15 – requirement to use the council's standard tender documents ii) Contracts procedure rules no 8.1 and 8.2 – intermediate value procurements* iii) Award a contract to DCR Theming Ltd in the sum of £95,000. The contract shall commence on the 5th December 2016 and expire on the 1st April 2018 with the option to extend for a period of 12 months such option not to be taken up more than once.	Yes	Yes	Yes	No
Approval to waive Contract Procedure Rules 8.1 and 8.2 and enter into a contract with Gartner UK Ltd for the provision of Executive Program (EXP) services	CPR 8.1 and 8.2	Deputy Chief Executive	Gartner UK Ltd	£47,700	Not Specified	New contract	No	08/12/16	2016	The Chief Digital Office approve the waiver of Contract Procedure Rules 8.1 and 8.2 and enter initially into a 12 month contract with Gartner UK Ltd for the provision of 'Executive Program' services with the option to re-sign for another 12 months on similar terms in January 2018 if required	Yes	Yes	No	No

Waiver Summary

Title of waiver report	CPR rule waived	Decision Maker	Contractor (Where applicable)	Value (where applicable)	Contract dates (where applicable)	New contract or entering into a further contract with Existing provider	Existing Supplier?	Date of the decision	Year	Comments	Contractor Specified?	Value Specified?	Dates Specified?	Contract Specified?
Request to Waiver of Contract Procedure Rules 8.1 and 8.2 for the Supply of Termarust HRCSA Paint System by Vector Corrosion for the Leeds Bridge Strengthening Scheme	CPR 8.1 and 8.2	Director of City Development	Termarust Ltd	£95,000	Not Specified	New contract	No	08/12/16	2016	The Chief Officer Highways and Transportation approved the waiver of Contract Procedure Rules 8.1 and 8.2 – (Intermediate Value Procurements) so that the Council can specify the use of the High Ratio Co-Polymerised Calcium Sulfonate Alkyd paint system manufactured by Termarust Ltd in its specification for the Leeds Bridge Strengthening Scheme, at an estimated cost of £95,000.	Yes	Yes	No	No
To enter into a contract with St Anne's Community Services for the provision of a 17 bedded residential rehabilitation service for alcohol users, for a period of six months from the 1st April 2017 in the sum of £149,300, with the option to extend for	CPR 9.1 and 9.2	Director of Adult Social Services	St Anne's Community Services	£149,300	1st April 2017 for 6 months	Continuity of service	Yes	16/12/16	2016	The Director of Adult Social Services approved the recommendation to waive Contract Procedure Rules (CPRs) 9.1 and 9.2 using the authority set out in CPR 1.3, in relation to high value procurements and award a six month contract (with an option to extend for a further six months) without seeking competition to St Anne's Community Services for the Residential Rehabilitation Service in the sum of £149,300. The Director of Adult Social Services noted that: • The Council's Programmes, Projects and Procurement Unit (PPPU) will be requested to issue the new contract • The Adult Commissioning Manager is the officer responsible for implementation and will liaise with PPPU to oversee the implementation of the new contract before the existing arrangement expires on 31st March 2017.	Yes	Yes	Yes	No
The award of interim contracts to existing third sector, GP and pharmacy providers of public health services	CPR 9.1/9.2 and 8.1/8.2	Director of Public Health	Age UK, Basis (formerly Genesis), Touchstone (ELHFA), Women's Health Matters, Leeds GATE	£1,973,905	1st April 2017	Continuity of service	Yes	16/12/16	2016	When Public Health transferred to the Council, the existing PCT contracts held with the third sector, GPs and pharmacies were reviewed and new 3 year contracts were awarded, which expire on 31st March 2017. Since the transfer, Public Health has been undertaking a structured approach to re-commissioning public health services to ensure a high quality and value for money solutions are achieved. This decision is for the direct award of new interim contracts to existing third sector, pharmacy and GP providers from 1st April 2017 to maintain service continuity and provide additional time for Public Health to participate in their strategic reviews. The contracts with third sector organisations deliver a range of services including women's, older people, street workers, travellers and for public mental health. The GP and pharmacy contracts provide locally enhanced services (LESSs) to directly support people with their substance misuse and sexual health. This request to directly enter into interim contracts with existing third sector, GP and pharmacy providers of these Public Health services will be for the length required to complete the review and completed in accordance with Contracts Procedure Rules 8.1, 8.2, 9.1 and 9.2. (see appendix one attached to DDR for a breakdown of contract value) Various GP's and Pharmacies are also on the contracts	Yes	Yes	Yes	No
Addition to Framework Agreement for Out of Area Residential Detoxification.	CPR 8.1 and 8.2	Director of Public Health	Treatment Direct Ltd	Not specified	Framework expires 31st March 2017	New contract	No	16/12/16	2016	The Director of Public Health is recommended to: (i) waive CPRs 8.1 and 8.2 to allow Treatment Direct Ltd to be added to the existing Framework Agreement to provide Out of Area Residential Detoxification placements (YORE-9D9QUG).	Yes	No	Yes	Yes
Waiver to renew the license for the Leeds Evolutive Customer Relationship Management (CRM) software package (under CPR27)	CPR 8.1 and 8.2	Director of City Development	Alcium Software Ltd	£11,970	1st December 2016 to 30th November 2017	New contract	No	23/11/16	2016	The Chief Officer Economy and Regeneration has approved: 1. That the Council renews the existing contract with Alcium Software Ltd for a 12 month period from 1 December 2016 at a cost of £11,970+VAT, for the continued supply of the Evolutive system. 2. To invoke the following Contract Procedure Rules: 'Between £10k and £100k - Intermediate Value Procurement	Yes	Yes	Yes	No
The waiver of CPR 8.1 to award a contract to Leeds University as part of the wider 'Living Labs' agreement.	CPR 8.1 and 8.2	Director of Environment and Housing	University of Leeds	£20,000	1 November 2016 to April 2017	New contract	No	20/12/16	2016	The Chief Officer Waste Management approved the waiver of CPR 8.1 to enter into a new contract with University of Leeds without seeking competition.	Yes	Yes	Yes	No
Award of Residential Alcohol Detoxification Service contract to St Anne's Community Services	CPR 9.1 and 9.2	Director of Public Health	St Anne's Community Services	£134,360	1 April 2017 to 31 October 2017	Continuity of service	Yes	21/12/16	2016	The Director of Public Health has agreed to the waiver of Contract Procedure Rules (CPRs) 9.1 (requirement of competition) and 9.2 (invitation of a minimum of four written tenders) using the authority set out in CPR 1.3, in relation to high value procurements to award a six month contract (with an option to extend for up to a further six months) to St Anne's Community Services for the Residential Detoxification Service in the sum of £134,360 commencing on 1 April 2017.	Yes	Yes	Yes	Yes
Report to seek approval to waive Contract Procedure Rules 8.1 and 8.2 and enter into contract with Hydra Management Limited for the provision of support and maintenance in 2016/17 for Hydra Manager/Personal planning tool.	CPR 8.1 and 8.2	Deputy Chief Executive	Hydra Management Limited	£17, 438	1 April 2017 for six months with opportunity to extend for a further six months	Continuity of service	Yes	19/12/16	2016	Award Contract to Hydra Management Limited for a period of 6 months with the option of a further 6 month should it be required at a cost of £8,719 for each 6 month period.	Yes	Yes	Yes	Yes
Preparation of an outline business plan to scope potential for a dedicated fund to support the reuse of historic mills	CPR 8.1 and 8.2	Director of City Development	Cushman & Wakefield.	£10,000	October 2016 to December 2016	New contract	No	16/12/16	2016	The Chief Officer Economy and Regeneration has approved the waiver of the following contracts procedure rule(s):  Contracts procedure rules no 8.1 and 8.2 – intermediate value procurements and agreed to appoint Cushman & Wakefield.	Yes	Yes	Yes	No

Waiver Summary

Title of waiver report	CPR rule waived	Decision Maker	Contractor (Where applicable)	Value (where applicable)	Contract dates (where applicable)	New contract or entering into a further contract with Existing provider	Existing Supplier?	Date of the decision	Year	Comments	Contractor Specified?	Value Specified?	Dates Specified?	Contract Specified?
Commercial Heating and Mechanical Engineering Services – Waiver Report	CPR 8.1 and 8.2	Director of Environment and Housing	Ace Environmental Engineering Limited, Aircon Refrigeration Ltd, G B Air Control Ltd, GEA Denco Ltd, J S Miller Contracts Ltd, Keep Keen Controls, Machenair Ltd and Sayes Service Ltd	£180,000	22 January 2017 for four months (22 June 2017)	Continuity of service	Yes	09/01/17	2016	The Director of Environment and Housing agreed to enter into a new contract for Commercial Heating and Mechanical Engineering Services with the current providers without competition for a period of 4 months, with the option to extend for a further 6 months. The value is in the region of £180,000	Yes	Yes	Yes	Yes
Annual Procurement of Pupil Level Data Sets	CPR 9.1 and 9.2	Director of Children's Services	Alkemygold Limited (ALPS), FFT Education Ltd, and NCER	FFT £50,275, ALPS £14,474.86, NCER £22,008.96	Contacts are reviewed annually and are in place for a financial year at a time. Alkemygold Limited runs from 1 August to 31 March	Contract renewal	Yes	12/1/107	2016	The Chief Officer, Partnership Development & Business Support approved the waiver of the following Contracts Procedure Rule No 9.1 and 9.2 and award a contract to Alkemygold Limited in the sum of £14,474.86 (estimate), FFT for the full sum of £50,275 and NCER for the sum of £22,008.96. Contracts are reviewed annually and are in place for a financial year at a time. Alkemygold Limited runs from 1 August to 31 March, or to the completion of services.	Yes	Yes	Yes	No
Request to enter into a short-term Framework Contract for Special Educational Needs (SEN) School and Collage Placements for a period of 3 months by waiving Contract Procedure Rule (CPR) 9	CPR 9.1 and 9.2	Director of Children's Services	Listed on private appendix	Not specified	1st January 2017 – 31st March 2017	Short-term framework	Yes	16/01/17	2016	The Deputy Director, Safeguarding, Specialist & Targeted Services approved the short-term framework agreement contract for the provision of Special Educational Needs (SEN) School and Collage Placements for children to the providers identified at appendix 1 to the attached report for a period of 3 months.	Yes	No	Yes	No
To commission The Performance Coach to co-facilitate training sessions specialist training sessions on health coaching	CPR 8.1 and 8.2	Director of Public Health	The Performance Coach	£20,870	January - March 2017	New contract	No	16/1//17	2016	A report to request the waiver of Contract Procedure Rules 8.1 and 8.2 to directly commission the services of The Performance Coach to co-facilitate specialist training sessions on health coaching. This will enable the accreditation of the Leeds Health Coaching Innovation Lead, training for health and care staff and supervisors The key health and social care providers in Leeds (Public Health Leeds City Council, Leeds Community Health Care Trust (LCHT) and Leeds and York Partnership Foundation Trust (LYPFT)) have been working together with Health Education England (HEE) to develop health coaching as an approach to improve self-care and management within the health and care system in Leeds. To help embed health coaching within the Leeds health and care system, NHS England (NHSE) have provided additional funding for The Performance Coach to co-deliver 3 training sessions (6 days in total) and enable the Leeds Health Coaching Innovation Lead to become competent and accredited to deliver health coaching training. The request to waive CPRs is required as TPC are the only provider of the European Mentoring and Coaching Council (EMCC) accredited Train the Trainer Health Coaching course. An accredited course is essential as it provides an internationally recognised benchmark of competency for this whole system approach to health coaching. The total cost of this training is [20,870 and it involves 3 training sessions (6 days in total) and quality assurance. The training will take place between Januarys to March 2017.	Yes	Yes	Yes	No
Extension of existing Leeds Skyline HIV/AIDS Social Care and Prevention Service Contract from 1 April 2017 for up to 12 months.	CPR 9.1 and 9.2	Director of Adult Social Services	Black Health Agency	£293,455	1 April 2017 for one year	New contract	No	18/01/17	2016	The Director of Adult Social Services approved the recommendation to waive Contract Procedure Rules (CPRs) 9.1 and 9.2 using the authority set out in CPR 1.3 to enter into a contract for up to one year from 1 April 2017 with Black Health Agency for the provision of Leeds Skyline a HIV/AIDS social care support service. The contract value for 2017/18 will be up to £293,455 (this is made up of £261,455 from Public Health and £32,000 from ASC for rental costs). The new contract commencing 1 April 2017 will ensure that there is continuity of service while a competitive tendering exercise is carried out	Yes	Yes	Yes	No
Research report & strategy development into fintech potential of Leeds City Region	CPR 8.1 and 8.2	Director of City Development	Finextra and Finexus	£40,000	Not Specified	New contract	No	19/08/16	2016	The Chief Officer, Economy & Regeneration has approved the waiver CPR 8.1 and 8.2 to enable a direct award of a contract to Finextra in the sum of approximately £25,000 and to Finexus for the sum of £15,000. A total of £40,000 without seeking permission.	Yes	Yes	No	No
The supply and ongoing support of the e-book and e-audio provision.	CPR 8.1 and 8.2	Director of City Development	Overdrive	£24,000	27th October 2016 until 31st March 2017	Continuity of service	Yes	25/07/16	2016	That the Chief Officer Culture and Sport approve the Waiver of Contracts procedure rule 8.1 and 8.2 to enable the current provider Overdrive to continue with the supply and ongoing support of the e-book and e-audio provision to be extended from 27th October 2016 until 31st March 2017, at an approximate cost of £24k. A new Tender exercise will be undertaken.	Yes	Yes	Yes	Yes



## Waiver Summary

Appendix 2b

Title of waiver report	CPR rule waived	Decision Maker	Contractor (Where applicable)	Value (where applicable)	Contract dates (where applicable)	New contract or entering into a further contract with Existing provider	Existing Supplier?	Date of the decision	Year	Comments	Contractor Specified?	Value Specified?	Dates Specified?	Contract Specified?
Request to award new 1 Year contracts commencing on 1st April 2017- 31st March 2018 to existing pharmacy providers of the Public Health Enhanced Sexual Health Pharmacy Scheme.	CPR 8.1 and 8.2	Director of Public Health	38 Pharmacies - not listed	£60,000	1st April 2017 until 1st April 2018	Continuity of service	Yes	31/01/17	2016	The existing Enhanced Sexual Health Pharmacy Scheme contract expires on March 31st 2017. A subcontracting arrangement had been developed for the transfer of commissioning responsibility to the provider of the Integrated Sexual Health Services provided by Leeds Community Healthcare NHS Trust (LCH). This was due to happen on 1st April 2017. However, during negotiations between Leeds City Council and Leeds Community Healthcare NHS Trust it became clear that LCH need longer to be able to accept the transfer. Jointly LCC and LCH have agreed a revised timeline would be in the interest of the service with the aim of transferring the service in April 2018. The award of new 1 year interim contracts is the only option to prevent service disruption as there are no further contract extensions available on the existing contracts and the Council's negotiations for novating the contracts over to Leeds Community Healthcare Trust have been disrupted. The Enhanced Sexual Health Pharmacy Scheme comprises 38 pharmacies based on areas of need (Pharmacy needs assessment), Annual budget for payments is £60K, An additional £3000 is spent on resources (Chlamydia/ Gonorrhoea postal kits, pregnancy tests, condoms). This request to directly enter into interim contracts with existing pharmacy providers of this service for 1 year from 1st April 2017 is in accordance with Contracts Procedure Rules 8.1 and 8.2.	Yes	Yes	Yes	No
Commercial Gas Servicing, Maintenance & Installations – Waiver of CPR9.1 & 9.2	CPR 9.1 and 9.2	Director of Environment and Housing	Sayes Service Limited	£100,000	21st January 2017 for 6 months with 1 x 6 month extension	Continuity of service	Yes	25/01/17	2016	Report to seek a waiver of CPR9.1 & 9.2 in accordance with CPR1.3 & 27 to enter into a contract with Sayes Service Limited to deliver Commercial Gas Servicing, Maintenance, Repair and installation in the East area of the city.	Yes	Yes	Yes	No
Waiver Report for Purchase of additional copies of EMME and Cube Voyager software plus maintenance contracts, to be used with the updated Leeds Transport Model Revenue Budget Number : 27804 / 214 / 00	CPR 8.1 and 8.2	Director of City Development	INRO, Citilabs	£18282.36, £12,768.75	January 2017 to February 2017	Continuity of service	Yes	06/02/17	2016	The Chief Office Highways and Transportation: i) approved the waiver of Contract Procurement Rule No 8.1 and 8.2 – Intermediate value procurements to allow Leeds City Council to order EMME software directly from suppliers INRO at a cost of £18,282.36; ii) approved the waiver of Contract Procurement Rule No 8.1 and 8.2 – Intermediate value procurements to allow Leeds City Council to order Cube voyager software from suppliers Citilabs at a cost of £12,768.75; and iii) the expenditure on the software and maintenance listed in recommendations i) and ii).	Yes	Yes	Yes	No
Passenger Transport - Request to approve award of a public contract to Trapeze Group UK Ltd in accordance with the negotiated procedure without publication of a notice under Regulation 32, of the Public Contracts Regulations 2015, for support and mai	CPR 9.1 and 9.2	Deputy Chief Executive Strategy and Resources	Trapeze Group UK Ltd	£157,000	1st July 2017 to 31st March 2019	Continuity of service	Yes	03/02/17	2016	The Chief Officer, Civic Enterprise Leeds approved the award of a contract to Trapeze Group UK Ltd, in accordance with the negotiated procedure without publication of a notice under Regulation 32 of the Public Contracts Regulations 2015, for the support and maintenance of Trapeze for a period of 21 months from 1st July 2017 to 31st March 2019. Based on existing costs, the cost of this contract is estimated to be £157k. Report mentions waiving CPRs when originally awarded but doesn't mention for the extension	Yes	Yes	Yes	No
Request to approve award of a public contract to Civica Tranman in accordance with the negotiated procedure without publication of a notice under Regulation 32 of the Public Contracts Regulations 2015, for support and maintenance (on an annual basis)	CPR 8.1 and 8.2	Deputy Chief Executive Strategy and Resources	Civica Tranman	£15000 per annum - between £45000 and £75000	1st October 2017 - 3 years with 2 x 12 month extension	Continuity of service	Yes	02/02/17	2016	The Chief Officer of Civic Enterprise Leeds approved the award of a contract to Civica Tranman in accordance with the negotiated procedure without publication of a notice under Regulation 32 of the Public Contracts Regulations 2015, for support and maintenance (on an annual basis) for a period of up to 5 years at a cost of approximately £15,000.00 per annum. Report mentions waiving CPRs when originally awarded but doesn't mention for the extension	Yes	Yes	Yes	No
Provision of Mental Health Services	CPR 9.1 and 9.2	Director of Adult Social Services	Leeds Mind Touchstone Community Links	£703,908 £1,148,420 £1,643,380	1st April 2017 for 18 months plus 6 months	New contract	Yes	20/02/17	2016	The Director of Adult Social Services approves the recommendation to waive Contract Procedure Rules (CPRs) 9.1 and 9.2 using the authority set out in CPR 1.3 to enter into an interim contract with Women's Counselling and Therapy Service (WCTS) for two years. The Director of Adult Social Services approves the recommendation for the use of the negotiated procedure without prior publication of a notice in relation to the award of the following three contracts: 1 Leeds Mind for the provision of the well-being service and the Drop-In and Outreach Budget. The value for 18 months is £527,931 and for 6 months it is £175,977. Total contract value - £703,908. 11 Touchstone for the provision of the Community Support Team, Dosti and the Support Centre. The value for 18 months is £861,315 and for 6 months it is £287,105. Total contract value - £1,148,420.III. Community Links for the provision of the Mental Health Support Service (MHSS) and Oakwood Hall. The value for Oakwood Hall for 18 months is £1,232,535 and for 6 months it is £410,845. Total contract value - £1,643,380.	Yes	Yes	Yes	No
Waiver of Contract Procedure Rule 9 to award a contract to Salford University for delivery of the Step Up to Social Work Programme (which is a 14 month fast track Post Graduate Social Work Degree)	CPR 9.1 and 9.2	Director of Children's Services	Salford University	£390,000	Jan 2018 - 2 years	New contract	No	20/02/17	2016	The Director of Children's Services agreed to Waive the requirements of Contract Procedure Rule 9 to award a contract to Salford University for delivery of the Step Up to Social Work Programme (which is a 14 month fast track Post Graduate Social Work Degree), to enable us to deliver the programme in partnership with the Sheffield Consortia. The contract will be for a period of two years - annual contract value is £195,000 per cohort. It is not possible to novate the existing contract with Salford University held by Sheffield Council, therefore it is necessary to establish a new contract.	Yes	Yes	Yes	No

Waiver Summary

Title of waiver report	CPR rule waived	Decision Maker	Contractor (Where applicable)	Value (where applicable)	Contract dates (where applicable)	New contract or entering into a further contract with Existing provider	Existing Supplier?	Date of the decision	Year	Comments	Contractor Specified?	Value Specified?	Dates Specified?	Contract Specified?
Request to Waiver of Contract Procedure Rules 8.1 and 8.2 to purchase additions and upgrades to current V-TAS system from I-Comply Ltd without seeking competition.	CPR 8.1 and 8.2	Director of City Development	I-Comply	£29,100	Not Specified	New contract	Yes	15/02/17	2016	The Chief Officer Highways and Transportation approved the waiver of Contract Procedure Rule: 8.1 and 8.2 Intermediate Value Procurement and approve the purchase of V-TAS hardware and software from I-Comply at a cost of £29,100 without seeking competition.	Yes	Yes	No	No
Approval to waive CPR's 8.1 and 8.2 and enter into a 12 month contract with Casmaco Ltd for the provision of a MiCase hosted Case Management system for use by Integrated Offender Management commissioned services and West Yorkshire Police.	CPR 8.1 and 8.2	Director of Environment and Housing	Casmaco Ltd	£10,800	1st April 2017 to 31st March 2018	New contract	No	21/02/17	2016	The Chief Officer, Strategy and Commissioning Office of the Director of Public Health approved the waiver of CPR's 8.1 and 8.2 and allowed a 12 month contract to be awarded to Casmaco Ltd for provision of the MiCase hosted Case Management system for the period 1st April 2017 to 31st March 2018. The contract value is £10,800.	Yes	Yes	Yes	Yes